UNDP-GEF Orange-Senqu Strategic Action Programme
Draft Minutes of the Second Project Steering Committee Meeting

Held at the ORASECOM Secretariat, Centurion, South Africa on 8 March 2011.

1 Opening, welcome and introductions
The chairperson, Mr Thamae, Executive Secretary of ORASECOM opened the meeting.
Welcome remarks were delivered by Dr A Yamamoto, UNDP-GEF Regional Portfolio Manager. She highlighted new developments in the regional environment and water portfolio and announced the upcoming IW-Learn events in 2011.

2 Attendance
See attached attendance list.

3 Agenda
The agenda was discussed and adopted without change.

4 Minutes of first Steering Committee Meeting
The draft minutes of the first Steering Committee meeting held on 18 March 2010 are included in the Project’s Inception Report (final version dated 12 April 2010). No corrections were requested.
No matters were arising from these minutes.

5 2010 Project activities and progress
In his powerpoint presentation Mr C Mor, the Senior Project Manager discussed 2010 Project activities and progress and compared budget to actual expenditures. The presentation is attached.
Prof Henk Bouwman of Northwest University, Potchefstroom campus reported on the survey of persistent organic pollutants and heavy metals and presented initial scientific results.
Mr R Graham of Obsidian presented the recently installed ICT infrastructure in the ORASECOM Secretariat.
Mr G Nyland of Alborak Systems Engineering discussed concept, approach and work plan for establishing the ORASECOM Water Information system, a data and information portal.
No matters were arising from the discussions.

6 2011 Project workplan and budget
In a second powerpoint presentation Mr C Mor presented the 2011 Project workplan and associated budget. The presentation is attached.
Dr A Yamamoto briefed on the requirements and process of the project’s mid-term evaluation.
No matters were arising from the discussions.

7 Closing
Mr Thamae closed the meeting, most participants joint an evening reception at the Secretariat.

25 March 2011, mor
Steering Committee Meeting  
Draft Agenda  
Tuesday, 8 March 2010, at the ORASECOM Secretariat in Centurion, South Africa  
Meeting chaired by head of the Botswana Delegation, on behalf of the ORASECOM Council

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Presenter/Presenter 1</th>
<th>Presenter/Presenter 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.00 – 14.05</td>
<td>Opening: Welcome of delegations and guests. Adoption of agenda.</td>
<td>Chairperson of the Botswana Delegation</td>
<td></td>
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<tr>
<td>14.15 – 14.20</td>
<td>Welcome remarks: Water resources management in the Orange-Senqu River Basin – history of cooperation, regional opportunities and shared responsibilities, evolvement of ORASECOM.</td>
<td>Mr Lenka Thamae, ORASECOM Executive Secretary</td>
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<tr>
<td>14.20 – 14.30</td>
<td>Introduction of participants, welcome of guests (only if major changes from morning session)</td>
<td>All participants</td>
<td></td>
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<tr>
<td>14.30 – 14.50</td>
<td>2010 project activities and progress.</td>
<td>Mr Christoph Mor, Project Manager, UNOPS</td>
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<tr>
<td>14.50 – 15.00</td>
<td>Discussion of general progress and issues.</td>
<td>Facilitated by Mr Lenka Thamae</td>
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<tr>
<td>15.00 – 15.20</td>
<td>Survey of persistent organic pollutants and heavy metals: Report of field work, scientific brief of initial results.</td>
<td>Prof Henk Bowman, Northwest University, Potchefstroom</td>
<td></td>
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<tr>
<td>15.20 – 15.30</td>
<td>Questions and discussion.</td>
<td>Facilitated by Mr Christoph Mor</td>
<td></td>
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<tr>
<td>15.30 – 15.50</td>
<td>ORASECOM IT-Infrastructure and Water Information System: Concept and approach, initial work, planned next steps.</td>
<td>Mr Robert Graham, Obsidian Mr Grant Nyland, Alborak Systems Engineering</td>
<td></td>
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<tr>
<td>15.50 – 16.00</td>
<td>Questions and discussion.</td>
<td>Facilitated by Ms Constance Masalila-Dodo, Scientific Officer, UNOPS</td>
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<tr>
<td>16.00 – 16.30</td>
<td>Coffee and tea.</td>
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<tr>
<td>16.30 – 16.50</td>
<td>2011 workplan and budget: Milestones and deliverables.</td>
<td>Mr Christoph Mor</td>
<td></td>
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<tr>
<td>16.50 – 17.00</td>
<td>Mid-term project evaluation, UNDP-GEF requirements.</td>
<td>Dr Akiko Yamamoto</td>
<td></td>
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<tr>
<td>17.00 – 17.20</td>
<td>The way forward – wrap up discussion Listing of open issues and recapitulation of decisions and action points.</td>
<td>Facilitated by Mr Lenka Thamae</td>
<td></td>
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<tr>
<td>17.20 – 17.25</td>
<td>Closing remarks.</td>
<td>Ms Katrin Lichtenberg, UNOPS International Waters</td>
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<tr>
<td>17.25 – 17.30</td>
<td>Closing.</td>
<td>Chairperson of the Botswana Delegation</td>
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<tr>
<td>18.00</td>
<td>Evening reception at the ORASECOM office, finger food.</td>
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Additional note: The meeting is documented in the UNDP-GEF Development and Adoption of a Strategic Action Programme for Balancing Water Use and Sustainable Natural Resource Management in the Orange-Senqu River Basin.
UNDP-GEF Development and Adoption of a Strategic Action Programme for Balancing Water Use and Sustainable Natural Resource Management in the Orange-Senqu River Basin

**Steering Committee Meeting**

Tuesday, 8 March 2011, at the ORASECOM Secretariat in Centurion, South Africa

<table>
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<tr>
<th>No</th>
<th>Name</th>
<th>Organisation</th>
<th>Email</th>
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<tr>
<td>1</td>
<td>Othusitse Katai (Mr)</td>
<td>Government of Botswana</td>
<td><a href="mailto:okatai@gov.bw">okatai@gov.bw</a></td>
<td>+267 365 6667 +267 7172 4956</td>
</tr>
<tr>
<td>2</td>
<td>Tracy Sithabile Molefi (Ms)</td>
<td>Government of Botswana</td>
<td><a href="mailto:molefits@yahoo.co.uk">molefits@yahoo.co.uk</a> <a href="mailto:trsmolefi@gov.bw">trsmolefi@gov.bw</a></td>
<td>+267 7170 9183 +267 390 3456</td>
</tr>
<tr>
<td>3</td>
<td>Thato Seth Setloboko (Mr)</td>
<td>Government of Botswana</td>
<td><a href="mailto:ts_setloboko@hotmail.com">ts_setloboko@hotmail.com</a> <a href="mailto:tssetloboko@gov.bw">tssetloboko@gov.bw</a></td>
<td>+267 360 7383 +267 7149 0378</td>
</tr>
<tr>
<td>4</td>
<td>Emmanuel M Lesoma (Mr)</td>
<td>Government of Lesotho</td>
<td><a href="mailto:Emmanuel.lesoma@gmail.com">Emmanuel.lesoma@gmail.com</a></td>
<td>+266 588 83060 +266 223 20127</td>
</tr>
<tr>
<td>5</td>
<td>Felix Malachamela (Mr)</td>
<td>Government of Lesotho</td>
<td><a href="mailto:malachamela@yahoo.com">malachamela@yahoo.com</a></td>
<td>+266 585 94444 +266 223 27413</td>
</tr>
<tr>
<td>6</td>
<td>Manthatisi Machepha (Ms)</td>
<td>Government of Lesotho</td>
<td><a href="mailto:machepha@gmail.com">machepha@gmail.com</a></td>
<td>+266 587 71876 +266 223 27579</td>
</tr>
<tr>
<td>7</td>
<td>Peter Nthathakane (Mr)</td>
<td>Government of Lesotho</td>
<td><a href="mailto:n.nthathakane@yahoo.com">n.nthathakane@yahoo.com</a>, <a href="mailto:nthaks@ecoweb.co.ls">nthaks@ecoweb.co.ls</a></td>
<td>+266 585 31711 +266 223 27997</td>
</tr>
<tr>
<td>8</td>
<td>Maria Amakali (Ms)</td>
<td>Government of Namibia</td>
<td><a href="mailto:amakalim@mawf.gov.na">amakalim@mawf.gov.na</a></td>
<td>+264 61 208 7167 +264 81 290 0823</td>
</tr>
<tr>
<td>9</td>
<td>Elise Mbandeka (Ms)</td>
<td>Department of Water Affairs and Forestry Government of Namibia</td>
<td><a href="mailto:mbandekae@mawf.gov.na">mbandekae@mawf.gov.na</a></td>
<td>+264 61 208 7132 +264 61 208 7160</td>
</tr>
<tr>
<td>10</td>
<td>Othero Mulele (Mr)</td>
<td>Department of Water Affairs and Forestry Government of Namibia</td>
<td><a href="mailto:muleleo@growas.org.na">muleleo@growas.org.na</a></td>
<td>+264 61 277 7855</td>
</tr>
<tr>
<td>11</td>
<td>Peter Pyke (Mr)</td>
<td>Department of Water Affairs-Republic of South Africa</td>
<td><a href="mailto:peterp@dwa.gov.za">peterp@dwa.gov.za</a></td>
<td>+27 82 809 5290</td>
</tr>
<tr>
<td>12</td>
<td>Peter Van Niekerk (Mr)</td>
<td>Department of Water Affairs-Republic of South Africa</td>
<td><a href="mailto:niekerk@dwa.gov.za">niekerk@dwa.gov.za</a></td>
<td>+27 12 336 8762</td>
</tr>
<tr>
<td>13</td>
<td>Seef Rademeyer (Mr)</td>
<td>Department of Water Affairs-Republic of South Africa</td>
<td><a href="mailto:rademeyer@dwa.gov.za">rademeyer@dwa.gov.za</a></td>
<td>+27 12 336 8358</td>
</tr>
<tr>
<td>14</td>
<td>Lenka Thamae (Mr)</td>
<td>Executive Secretary ORASECOM Secretariat</td>
<td><a href="mailto:lenka.thamae@orasecom.org">lenka.thamae@orasecom.org</a> <a href="mailto:lenka.thamae@gmail.com">lenka.thamae@gmail.com</a></td>
<td>+27 72 376 8888 +27 12 643 0934</td>
</tr>
<tr>
<td>15</td>
<td>Rapule Pule (Mr)</td>
<td>ORASECOM Secretariat</td>
<td><a href="mailto:Rapule.pule@orasecom.org">Rapule.pule@orasecom.org</a> <a href="mailto:Rapule.pule@gmail.com">Rapule.pule@gmail.com</a></td>
<td>+27 72 230 4669 +27 12 663 6826</td>
</tr>
<tr>
<td>16</td>
<td>Akiko Yamamoto (Dr)</td>
<td>UNDP/EEG, Pretoria, South Africa</td>
<td><a href="mailto:akiko.yamamoto@undp.org">akiko.yamamoto@undp.org</a></td>
<td>+27 12 354 8125</td>
</tr>
<tr>
<td>17</td>
<td>Gavin Quibell (Mr)</td>
<td>EU Project, Pretoria, South Africa</td>
<td><a href="mailto:gavin.quibell@orasecom.org">gavin.quibell@orasecom.org</a> <a href="mailto:gavinquibell@yahoo.co.uk">gavinquibell@yahoo.co.uk</a></td>
<td>+27 82 563 4504</td>
</tr>
<tr>
<td>18</td>
<td>Tom Farrington (Mr)</td>
<td>SADC Secretariat</td>
<td><a href="mailto:Tfarrington@sadc.int">Tfarrington@sadc.int</a></td>
<td>+267 364 1609</td>
</tr>
<tr>
<td>19</td>
<td>Henk Bouwman (Mr)</td>
<td>North West University, Potchefstroom, South Africa</td>
<td><a href="mailto:Henk.bouwman@nwu.ac.za">Henk.bouwman@nwu.ac.za</a></td>
<td>+27 83 660 4815</td>
</tr>
<tr>
<td>20</td>
<td>Christoph Mor (Mr)</td>
<td>UNDP-GEF Project, Pretoria, South Africa</td>
<td><a href="mailto:christoph.mor@orasecom.org">christoph.mor@orasecom.org</a> <a href="mailto:ChristophMO@unops.org">ChristophMO@unops.org</a></td>
<td>+27 83 457 9239</td>
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</table>
UNDP-GEF Orange-Senqu River Basin Strategic Action Programme

2010 activities and progress

Project Steering Committee Meeting, ORASECOM Secretariat, 8 March 2011

Speaking points

- Reminder of Project’s scope and initial commitments as per our Inception Workshop and first Steering Committee Meeting
- Outline progress to date
- Present initial budget and actual expenditures 2010.
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Project scope

Institutional strengthening of ORASECOM
- Water information system,
- Trans-boundary EIA guidelines,
- Technical working groups,
- Capacity development.

Transboundary Diagnostic Analysis
- Gap filling;
- Detailed causal chain analysis.

Strategic Action Programme and National Action Plans
- Institutions and processes;
- Basin-level and national planning;
- Resource mobilisation.

Communications and stakeholder participation
- Stakeholder forums;
- Communication products.

Demonstration projects
- Environmental flows;
- Water conservation in the irrigation sector;
- Rangeland management.

Institutional strengthening of ORASECOM
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Demonstration projects
- Environmental flows;
- Water conservation in the irrigation sector;
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From science to negotiation

Institutional strengthening of ORASECOM
- Water information system,
- Trans-boundary EIA guidelines,
- Technical working groups,
- Capacity development.

Transboundary Diagnostic Analysis
- Gap filling;
- Detailed causal chain analysis.

Strategic Action Programme and National Action Plans
- Institutions and processes;
- Basin-level and national planning;
- Resource mobilisation.

Communications and stakeholder participation
- Stakeholder forums;
- Communication products.

Demonstration projects
- Environmental flows;
- Water conservation in the irrigation sector;
- Rangeland management.
The ORASECOM IWRM-Plan and contributions through the GEF TDA, SAP-NAP process

Social and economic development

Natural resources development

(Trans-boundary) water resources management

Issues Implementation

Priorities Strategy Plan

TDA environmental state; trans-boundary concerns; underlying causes.

SAP strategy and issue based; trans-boundary concerns; investment programme; thematic coherent projects.

NAPs issue based; aligned with national plans; time-lined and costed; ‘bankable’ projects; adaptive management.

IWRM-Plan scenario and strategy based; equitable resource allocation; sustainable development, MDGs.

Timeline

As per our Inception Workshop in March 2010:

**2010**  Mobilisation and inception
Gap-filling for TDA
Start of demonstration projects
Contributions towards conceptualizing the ORASECOM IWRM-Plan and clarify contributions of TDA, SAP-NAP.

**2011**  ORASECOM Water Information System
Final TDA
Draft SAP.

**2012**  Consolidated SAP and NAP
Trans-boundary EIA guidelines.

**2013**  Finalisation of demonstration projects
Agreement on SAP and NAP implementation
Mobilisation of funding for implementation.
Activities and progress to date

- **Institutional Strengthening**
  Conceptualization of ORASECOM WIS-Portal, ICT hardware.

- **Transboundary Diagnostic Analysis**
  Survey of POPs and heavy metals.
  Mini-TDA on interactions of Orange-Senqu River and Benguela Current LME.
  Annotated outline for final TDA underway.

- **Strategic Action Programme and National Action Plans**
  No activities yet.

- **Communications and Stakeholder Participation**
  Public participation and communications plan for the Project, internal draft.

- **Demonstration Projects**
  Scoping cum baseline study for demo projects on community-based range management in Botswana and Lesotho, final drafts.
  TOR for e-flows demo project underway.

- **Project Management**
  Scientific Officer, and Admin and Finance Officer started in Sep 2010
  Project team moved to ORASECOM Secretariat in Nov 2010.

**ORASECOM Water Information System**

Concept note (TR 3, Sep 2010) and workshop at ORASECOM Secretariat on 9 Dec 2010:

- The ORASECOM data management system shall not duplicate the activities of data custodians by ORASECOM Parties.
- The system is a repository and catalogue for quality-assured ORASECOM data, including spatial, time-series and non-spatial data.
- Internet based, with user access rights.
- Profiles of relevant data custodians and their information systems are provided to facilitate networking.
- Catalogue of harvested metadata from the distributed catalogues of relevant data custodians.
UNDP-GEF Orange-Senqu River Basin Strategic Action Programme

ORASECOM ICT Infrastructure

Procurement of IT hard- and software, and related services:

- E-mail hosting; website hosting; servers
- File storage server
- Internet and network access, user authentication, antivirus
- High capacity multi-function printer.
- Backups
- Notebooks and desktop for the Project
- Off-site and on-site support and maintenance
- Renewal of ArcGIS license of ORASECOM Secretariat.

UNDP-GEF Orange-Senqu River Basin Strategic Action Programme

Project webpage

![Project webpage images]

Content Pages - The content was set in advance as far as we need it to and will include text, maps, and photos.

Options - The idea with the use of options to have various page change inputs. At the moment we are only developing two pages but the future more pages will be added and this will control the project page views. Also I suggest each page has optional photos and captions.
POPs and heavy metals survey

- Preliminary TDA (2008) recommended survey of POPs and heavy metals.
- Conducted as part of the 2010 Joint Orange-Senqu Survey.
- Will be the first comprehensive survey on these issues.
- Survey design in TR 2, Sep 10.
- Results of survey to be published:
  - as stand alone scientific report;
  - as part of the survey report;
  - in the final TDA.

A ‘Ridge to Reef’ approach:
Interactions between the Orange-Senqu River System and the Benguela Current Large Marine Ecosystem

Opportunities:
- River estuary of national and international importance, linking two ecosystems.
- Ramsar site since 1991. However, on Montreux Record since 1995.
- 2 Commissions;
- 2 UNDP-GEF projects;
- 2 Transboundary Diagnostic Assessments;
- 2 Strategic Action Programmes.
A mini TDA

Exploring interactions between the Orange-Senqu and the Benguela Current LME:
- Analysis of institutional and socio-economic context;
- Identification of major (environmental) interactions between the Orange-Senqu River System and the Benguela Current Large Marine Ecosystem (BCLME);
- Causal chain analysis to understand (and if possible quantify) the major impacts and clarify mechanics behind these impacts;
- Prioritize the issues; and
- Provide a tentative catalogue of ‘who could do what’.

Findings and next steps

Workshop, jointly organised with the UNDP-GEF BCLME project and the Benguela Current Commission, Windhoek, 16 Aug 10 and technical report (TR 1, Sep 10).

Priority issues:
- Modification of stream flow (quantity and dynamics).
- Modification of estuary ecosystem.
- Decline of bird life.

Further work of the Project:
- Issues to be taken up in demo project on e-flows.
- Explore cooperation at four levels:
  - UNDP-GEF Projects
  - Commissions
  - National
  - Affected and interested parties.
Scoping Studies for Demo Projects on Community-based Rangeland Management

- Institutional mapping and stakeholder analysis, review of setup and constraints.
- Lessons in community-based rangeland management, referenced against international best practice.
- Sharpened objectives, expected outputs and associated activities.
- Potential collaboration with contextual initiatives.
- Potential sites, selection criteria.
- Implementation arrangements, work plans and budgets.

Rangeland Demo Project in Botswana

- Scoping report (TR 4, Apr 11)
- 5 sites evaluated.
- Collaboration with District Technical Advisory Committees (TAC) in Tsabong and Hukuntsi.
- Potential cooperation with UNDP-GEF funded Kalahari-Namib Project and EC funded ‘Securing Rights and Restoring Lands for Improved Livelihoods’ project, both implemented by IUCN through community trusts.
- Inception workshop under preparation.
Rangeland Demo Project in Lesotho

- Scoping report (TR 5, Feb 11)
- Sites evaluated.
- Cooperation with UNDP-GEF Sustainable Land Management Project.
- Potential implementing agents shortlisted.
- Inception workshop under preparation.

Project library
## 2010 budget and expenditure

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<th>Budget as per inception, in USD</th>
<th>Expenditure per 31 Dec 2010, in USD</th>
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<td>1. Institutional Strengthening</td>
<td>181,400</td>
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<td>2. Transboundary Diagnostic Analysis</td>
<td>248,400</td>
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<td>3. Strategic Action Programme and National Action Plans</td>
<td>36,000</td>
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<td>4. Public Participation</td>
<td>143,500</td>
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<td>5. Demonstration Projects</td>
<td>421,400</td>
<td>39,555</td>
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<td>6. Project Management</td>
<td>151,140</td>
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<td><strong>Total</strong></td>
<td><strong>1,264,569</strong></td>
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Many thanks.
2011 workplan and budget

Speaking points

- Activities and planned milestones 2011
- Budget 2011.
Activities and planned milestones 2011

- Institutional Strengthening
  ORASECOM WIS-Portal, beta version, later final version and training
  Concept note for trans-boundary EIA guidelines.

- Transboundary Diagnostic Analysis
  Annotated outline for TDA
  Further research on knowledge gaps
  Workshops for causal chain analysis, drafting of final TDA.

- Strategic Action Programme and National Action Plans
  Annotated outlines for SAP and NAPs
  Concept note for SAP / NAP process.

- Communications and Stakeholder Participation
  Public participation plan for SAP / NAP development, set up of institutional structures.

- Demonstration Projects
  Start-up of community-based range management in Botswana and Lesotho
  Contracting and start up of e-flows demo project
  Contracting and start up of irrigation efficiency demo project.

- Project Management
  GEF Project Implementation Review (PIR) and external mid-term evaluation.

Final Transboundary Diagnostic Analysis

Scientific report:
- Audience – decision makers and scientific community
- Format – well structured thematic compilation of research papers, each 2,000 words, exhibits on special themes, total 120 pages.

Brochure:
- Audience – generalist audience
- Format – visually well presented in thematic sections, total 50 pages.
Final TDA – Outline of scientific report

Introduction
Governance section
  - Country profiles
  - Governance overview from basin perspective.
Environment section
  - Hydrology
  - Terrestrial environment
  - Aquatic environment.
Bibliography

Strategic Action Programme and National Action Plans
Main elements:
  - Basin vision and water resource quality objectives
  - Linkages to country objective settings, national IWRM plans, and bilateral agreements
  - Inter-sectoral working groups and public participation
  - Intervention and implementation strategy
  - Pipeline of bankable projects
  - Adaptive management plan for implementation
  - Country endorsement, support to resource mobilisation, conference of parties.
Timeline

**Mar**
- Inception workshops for rangeland demo projects
- Project webpage
- TOR for e-flows demo project.

**Jun**
- Scientific report on POPs and heavy metals
- Annotated outline for TDA
- Concept for public participation in SAP and NAPs
- ORASECOM WIS-Portal, beta version
- Demo projects running.

**Sep**
- Causal chain workshops, draft final TDA
- Concept note for transboundary EIA guidelines
- GEF Project Implementation Review.

**Dec**
- Final TDA in print
- Annotated outlines for SAP and NAPs
- ORASECOM WIS-Portal, final version
- External mid-term evaluation.

2011 budget

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<td>2 Transboundary Diagnostic Analysis</td>
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<td>3 Strategic Action Programme and National Action Plans</td>
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Many thanks.